

**Minutes of the WFPL Board of Governance**  
**Regular Board Meeting held Monday, December 10, 2018 @ 4:00 PM CST**  
at the Pensacola Library, 239 N. Spring St., Pensacola, FL 32502

**Board Members Present:**

- David J. Bryant, Library Board of Governance, Chairman
- Sally Fox, Library Board of Governance, Vice Chairman
- Dr. Laura Bryant, Library Board of Governance Member
- Dr. Carol B. Tanksley, Library Board of Governance Member
- Dr. Patsy Barrington, Library Board of Governance Member

**Board Members Absent:**

N/A

**Library Administration Present:**

- Todd Humble, Director
- Kristine Crane, Library Manager
- John Shelton, Director's Aide

**I. Call to Order**

Mr. Bryant called the meeting to order at 4:07 p.m.

**II. Pledge of Allegiance**

Mr. Humble led the Pledge of Allegiance to the Flag of the United States.

**III. Approval of Agenda**

- The Agenda was approved.

**IV. Friends' Reports**

- The Southwest Friend's report was not available for the meeting.
- Mr. Bryant presented the report for the Friends of the West Florida Public Libraries.

**V. Public Forum**

- No members of the public were present.

**VI. Approval of the Minutes**

- Dr. Bryant made a motion to approve the minutes of September 2018 as corrected, Dr. Barrington seconded the motion, and the minutes were unanimously approved.

## VIII. Library Director's Report

- Mr. Humble shared with the Board that last year's circulation numbers were the highest since the county took over all public libraries in Escambia County in 2013. He then briefed the Board on the year-end statistics he will be submitting the State of Florida.
- Mr. Humble briefed the Board on the current state of the budget.
- Mr. Humble briefed the Board on the proposed District 1 library.
- Mr. Humble spoke of a Senior Librarian position that will soon be filled and other staffing issues within the system.

## IX. Unfinished Business

- There was no unfinished business to discuss.

## X. New Business

- Mr. Humble requested the Board extend the 2013-2018 Long Range Plan (to be updated in January, 2019) to also cover 2019. A motion was made to approve the request by Ms. Fox, was seconded by Dr. Barrington, and passed unanimously.
- Mr. Humble and the Board discussed the 2019 Annual Plan of Service. Dr. Bryant made the motion that they adopt the plan discussed, Dr. Barrington seconded the motion, and the motion passed unanimously.
- Mr. Humble discussed the Escambia County standardized service opinion form and many of the forms that have been filled out by patrons.

## XI. Open Board Discussion

- The Board and Mr. Humble discussed the upcoming term limits of two of the current Board members.
- Mr. Bryant brought up his concern that the sign at the Genealogy branch needs to be replaced. Mr. Humble informed him the design for a new sign has been made and it will be replaced very soon.

## XII. Future Meeting Schedule and Location

Next Regular Meeting: Monday, January 28th, 2018, 4:00 p.m. at the Tryon Branch Library, 1200 Langley Avenue, Pensacola, FL 32502.

## XIII. Adjournment

Meeting was adjourned by Mr. Bryant at 6:02 pm.