

Minutes of the WFPL Board of Governance  
Regular Meeting held Monday, June 26, 2017  
at the Pensacola Library, 239 North Spring St., Pensacola, FL 32502

Board Members Present:

- David J. Bryant, Library Board of Governance, Chairman
- Sally Fox, Library Board of Governance, Vice Chairman
- Lynne Tobin, Library Board of Governance Member
- Dr. Rebecca Temple, Library Board of Governance Member

Board Members Absent:

- Dr. Carol B. Tanksley, Library Board of Governance Member

Library Administration Present:

- Kristine Crane, Library Manager
- John Shelton, Director's Aide

I. Call to Order

Mr. Bryant called the meeting to order at 4:03 p.m.

II. Pledge of Allegiance

Ms. Crane led the Pledge of Allegiance to the Flag of the United States.

III. Approval of Agenda

- The Agenda was approved unanimously with the addition of Michelle Horton as a public speaker along with the suspension of the 3-minute rule for the duration of her presentation.

IV. Public Forum

- Michelle Horton, representing the University of West Florida Innovation Institute, addressed the Board outlining their Impact 100 grant application for early learning initiatives and how they could work with the library. Their plan is to build a musical park in Belmont-Devilliers Square to educate residents on local cultural history. The project would also incorporate a "Talking Trail" going from the park to the Pensacola Library which would push information about the area to pedestrians via a smart phone app. She stated they would like to have the Board's support in their endeavor. Ms. Fox moved that the Board endorse the Innovation Institute as a community partner in this endeavor. The motion was seconded by Ms. Tobin and passed unanimously.
- A citizen spoke before the Board expressing her concerns for the economic welfare of the patrons around the Pensacola Library, her concern for litter around the library, how difficult the hours are to see from the street, and the markings for the book drop.

## V. Friends' Reports

- The Friends of the WFPL did not submit their report to the Board.
- The Southwest Friends did provide a report for the Board.

## VI. Approval of the Minutes for May 22, 2017.

- A motion to approve the minutes was made by Ms. Fox, seconded by Dr. Temple, and passed unanimously.

## VII. Chairman's Report

- The Director's Evaluation was tabled for the next meeting as the Director was not present.
- The Board also discussed the self-evaluation and evaluation process. Dr. Temple made a motion to take up the issue of the Director's evaluation again in three months. The motion was seconded by Ms. Fox and passed unanimously.

## VIII. BOG Manual

- The Board reviewed, discussed, and edited Chapter 16 – Friends and Foundations, Chapter 10 – Managing the Budget, Chapter 03 – BOG Member Roles and Responsibilities. The chapters that will be covered during the next meeting are Chapter 14 – BOG and Conflicts of Interest (Ms. Fox) and Chapter 05 – Effective BOG Meeting and Member Participation (Dr. Temple).

## IX. Library Director's Report

- Ms. Crane briefed the Board on the statistics for the month of May.
- Ms. Crane briefed the Board on the monthly financial report.
- Ms. Crane briefed the Board on the status of Summer Reading and Summer Steam events.

## X. Unfinished Business

- In hopes of having expanded library hours throughout the system, Mr. Bryant made the motion that the Board of Governance recommended the Tryon Branch be open on Sundays during the summer of 2017 on a test basis and to be re-evaluated at the end of the summer. The motion was seconded by Ms. Fox and passed unanimously.

## XI. New Business

- Dr. Temple made a motion to approve changing the library code of conduct to limit the amount of food patrons are allowed to bring in and consume in library buildings. The motion was seconded by Ms. Tobin and passed unanimously.

- Ms. Fox made a motion to do away with the \$1 charge for patrons who do not have their library cards with them. The motion was seconded by Dr. Temple and passed unanimously.

#### XII. Open Board Discussion

- There was no open board discussion.

#### XIII. Future Meeting Schedule and Location

Next Regular Meeting: Wednesday, July 24th, 2017, 4:00 p.m. at the Pensacola Branch Library, 239 North Spring St., Pensacola, FL 32502.

#### XIV. Adjournment

Meeting was adjourned by Mr. Bryant at 6:13 pm.