

**West Florida Public Libraries  
Library Materials Reevaluation Request**

Title: \_\_\_\_\_

Author/Creator/Performer: \_\_\_\_\_

Publisher and publication date (if known): \_\_\_\_\_

Type of material (book, DVD, music, Book on CD, e-Book, Audiobook, database, etc.):

\_\_\_\_\_

Please state your compliment or objection of the material as specifically as possible:

\_\_\_\_\_

\_\_\_\_\_

Did you read, view, or listen to the entire work? \_\_\_\_\_ Yes \_\_\_\_\_ No

Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_

Address: \_\_\_\_\_

Phone number and/or email address: \_\_\_\_\_

\_\_\_\_\_

You must be a current Escambia County resident and current library cardholder to submit this form.

Library Card #: \_\_\_\_\_

*We appreciate your interest.*

In office use only:

Received from library staff: \_\_\_\_\_

## Introduction

The purpose of the West Florida Public Libraries (WFPL) Collection Development Policy is to provide information to the public about the principles that direct the selection and management of all public library resources acquired and shared by libraries in the system. The Library makes available a broad and relevant collection of materials for information, education, and recreation.

To view the entire Collection Development Policy, please go to [www.mywfpl.com](http://www.mywfpl.com).

## Patron Request for Reevaluation

Materials dealing with controversial views, language, or images are judged as entire works, not on isolated passages or sections. The Library recognizes that some library items are controversial and that any given item may offend a patron.

The Library will consider requests for reevaluation submitted by any current cardholder of WFPL. Current cardholders are asked to complete and submit the **Library Materials Reevaluation Request** for many objections to the library material or resource.

Items and resources in question will be reviewed from the standpoint of the concerns expressed, though there is no guarantee that the reevaluation will result in a change of the material's placement in the collection. Librarians and other staff who are qualified by education, training, or experience, may be designated by the Library Director to review the material and provide a recommendation. However, the Library Director is not bound by any recommendation and inherently maintains the ultimate responsibility for the final decision.

Upon request, a written response will be sent to the patron explaining the resulting decision made by the Library Director.

The Library Director's reevaluation decision will stand for two years unless appealed for review by the Library Board of Governance (BOG).

The patron must initiate an appeal within ten days of the patron receiving the decision notice. The email time stamp will be used to indicate the start of the ten days.

The patron must submit a written communication to the Library Director in order to appeal the decision to the WFPL Library Board of Governance.

The BOG will refer the library Director's reevaluation results back to the Director if additional information is presented in the appeal that could change the decision. However, the Library Director is not bound by any recommendation and inherently maintains the ultimate responsibility for the final decision.

Results of an appeal will stand for two years.