

Minutes of the WFPL Board of Governance
Regular Meeting held Monday, March 27, 2017
at the Westside Branch Library, 1301 West Gregory Street, Pensacola, FL 32502

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member
- Sally Fox, Library Board of Governance Member
- Dr. Carol B. Tanksley

Board Members Absent:

- N/A

Library Administration Present:

- Todd J. Humble, Library Director
- Kristine Crane, Library Manager
- John Shelton, Director's Aide

I. Call to Order

Dr. Temple called the meeting to order at 4:13 p.m.

II. Invocation

Mr. Humble gave the invocation.

III. Pledge of Allegiance

Dr. Temple led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

- The agenda was accepted after adding a brief overview by a representative from the Escambia County legal department before Public Forum.

V. Briefing by Ms. Wiggins, assistant county attorney, on Sunshine Law requirements.

VI. Public Forum

- No comments made by the public.

VII. Friends' Reports

- No Friends' reports were submitted before the Board meeting.

VIII. Approval of the Minutes for February 27, 2016.

- A motion to amend the minutes to reflect the location of library vending units will be subject to Commissioner approval was made by Mr. Bryant, seconded by Ms. Fox, and passed unanimously.
- A motion to approve the minutes as amended was made by Mr. Bryant, seconded by Ms. Fox, and passed unanimously.

IX. Chairman's Report

- The Chairman spoke of the upcoming Board of Governance elections to choose a new Vice Chair and Chairman. She canvassed the Board members to see who might be interested in running for those positions.

X. BoG Manual

- The BoG discussed and organized which chapters have been approved so far and what chapters need to be approved. The Board also spoke about the process involved with the Director's evaluation.

XI. Director's report

- Mr. Humble requested the Board's approval to use \$50,000 for ten Google Jamboards to use across the WFPL system. The Board countered with allowing Mr. Humble to use reserves to purchase two Jamboards to evaluate the system. Mr. Bryant made a motion to approve up to \$15,000 to purchase two Jamboards, Dr. Tanksley seconded it, and the motion was approved unanimously.
- Mr. Humble presented his proposed budget for FY-18 and fielded questions and concerns from the Board. Mr. Bryant made a motion that the Board approve Schedule C, as presented, with the following changes; the balance of the remaining budget, currently estimated to be at \$418,855, be added for books, machinery and equipment be reduced from \$140,000 to \$40,000, and the registrations currently included in the travel and per-diem line be move to the training and registrations line. The motion was seconded by Ms. Fox and passed unanimously. Another motion was made by Mr. Bryant, at the request of Mr. Humble, to delete a part-time librarian, a part-time library clerk, and the addition of a full-time computer technician position. The motion was seconded by Ms. Fox and passed unanimously. Facilities and IT will be covered at the next Board meeting.

XII. Unfinished Business

- There was no unfinished business to discuss.

XIII. Open Board Discussion

- Mr. Bryant brought up the possibility of having the Tryon Branch open on Sundays. It was further discussed shifting hours for branches on certain days to accommodate working adults. It was decided to add the topic to the next Board agenda.
- Mr. Humble discussed 24 hour library access with the Board.

XIV. Future Meeting Schedule and Location

Next Regular Meeting: Monday, April 24th, 2017, 4:00 p.m. at the Pensacola Branch Library, 239 North Spring St., Pensacola, FL 32502.

XV. Adjournment

Meeting was adjourned by Dr. Temple at 7:49 pm.