

Minutes of the WFPL Board of Governance
Regular Meeting Held Monday, December 12th, 2016
At the Pensacola Library, 239 North Spring St, Pensacola, FL 32502

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member
- Sally Fox, Library Board of Governance Member

Board Members Absent:

- N/A

Library Administration Present:

- Todd J. Humble, Library Director
- Kristine Crane, Library Manager
- John Shelton, Director's Aide

I. Call to Order

Dr. Temple called the meeting to order at 4:09 p.m.

II. Invocation

Dr. Guttman gave the invocation.

III. Pledge of Allegiance

Mr. Bryant led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

The agenda was accepted after library card design was added to the Director's Report.

V. Public Forum

- No comments made.

VI. Friends' Reports

- The Friends of the West Florida Public Libraries had not yet met as of the 12th of December.

- No report was received from the Friends of the Southwest Branch as they were meeting the same evening as the Board.

VII. Approval of the Minutes for November 14, 2016.

- A motion to approve the minutes was made by Mr. Bryant, seconded by Ms. Fox, and passed unanimously.

VIII. Chairman's Report

- The Board discussed the options available for surveying the community to get an idea of services desired of the library. Mr. Bryant expressed the desire for the Board to undergo training in regards to Florida Sunshine Laws.
- The Board spoke of items they would like to see featured in the Board's Annual Letter. Mr. Bryant suggested the Director's efforts to get library staff brought up to a more competitive county salary range. Mr. Bryant stated he would like to see mention of the library system's renewed focus on employee professional development. Mr. Humble suggested listing some of the more significant annual statistics. Mr. Bryant also suggested speaking of the Board's commitment to recommending sound budgets and safeguarding the resources of the West Florida Public Libraries.

IX. BOG Manual

- Dr. Temple assigned Mr. Bryant the job of organizing deadlines for the completion of the Board of Governance Manual chapters. The Board reviewed Chapter 13 of the BOG Manual.

X. Library Director's Report

- Mr. Humble went over several funding items for the budget in preparation for the coming year. He then went over the statistics for the previous month for the library system. He also spoke of the work he has done to survey community centers for possible installation of locker and/or vending systems. Mr. Humble then informed the board about ways the library system is working to ensure conformation to Americans with Disabilities Act compliance.
- Mr. Humble then briefly spoke of several SWOT items and present more detailed information at the next BOG meeting.
- Mr. Humble informed the Board about the training grant he received from Panhandle Library Access Network and the staff training to be conducted December 27th.

XI. Unfinished Business

- Unfinished business items were taken care of during discussion of the Chairman's Report.

XII. Open Board Discussion

- Dr. Guttman brought up incorporating early child literacy goals into the long-term strategic plan. More discussion of the long-term strategic plan was shelved for discussion at the January BOG.
- The Board reviewed the 2017 BOG meeting schedule. Dr. Temple also reminded the Board they would cover the Annual Letter, Annual Plan, and elections in January. Reduction to 20% reserve funds will be discussed at the January meeting.

XIII. Future Meeting Schedule and Location

Next Regular Meeting: Monday, January 23rd, 2016, 4:00 p.m. at the Tryon Library, 1200 Langley Ave., Pensacola, FL 32504.

XIV. Adjournment

Meeting was adjourned by Dr. Temple at 6:58 pm.