

Minutes of the WFPL Board of Governance
Regular Meeting held Monday, June 20, 2016
at the Genealogy Library, 239 North Spring St., Pensacola, FL 32502

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- David J. Bryant, Library Board of Governance Member

Board Members Absent:

- Lynne Tobin, Library Board of Governance Member

Library Administration Present:

- Todd J. Humble, Library Director
- Jennifer Yannuzzi, Interim Library Manager
- John Shelton, Director's Aide

I. Call to Order

Dr. Temple called the meeting to order at 4:03 p.m.

II. Invocation

Dr. Guttman gave the invocation.

III. Pledge of Allegiance

Mr. Bryant led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

Mr. Bryant made a motion to adopt the agenda, Dr. Guttman seconded it, and the motion carried unanimously.

V. Public Forum

- No comments made.

VI. Friends' Reports

- The Friends of the West Florida Public Library did not submit a report.
- The Friends of the Southwest Branch emailed their report to all Board members.

VII. Approval of the Minutes for May 22, 2016

- Several grammatical changes were recommended for the minutes. A motion to approve the minutes as amended was made by Mr. Bryant, seconded by Dr. Guttman, and passed unanimously.

VIII. Chairman's Report

- Dr. Temple spoke of the need to have one of the other Board of Governance members take over the items Ms. Yeo was working on for the BOG manual. The BOG manual will be on the agenda again next month. Mr. Bryant stated he would bring his portion dealing with finance responsibilities to the next meeting.

X. Director's Report

- Mr. Humble spoke to the Board about the statistics for last month.
- Mr. Humble then informed the Board of his plan to try and lock in a reduced price for book distribution lockers and automated check-out kiosks from the manufacturer at the upcoming American Library Association Conference.
- Mr. Humble updated the Board of his continued efforts to increase staff salaries and how he will present this proposed change in the WFPL budget before the Board of County Commissioners.
- Mr. Humble presented information regarding the current procedure for collecting delinquent fines and fees and the Board recommended that this procedure be updated to reflect a greater focus on accountability and flexibility. Mr. Humble will develop ideas to make this change.

XII. Unfinished Business

- Mr. Humble updated the Board concerning the deployment of, and issues with, the Sprout app store. The upgrade of the Sprout computers was partially based on a grant from the Panhandle Library Access Network.
- Mr. Humble requested the Board allow Dr. Temple to sign the amended state aid for libraries agreement to allow the receipt of additional proposed monies. The motion was made by Mr. Bryant to allow Dr. Temple or her designee to sign an amended state aid agreement. Dr. Guttman seconded the motion and it passed unanimously.
- The Board of Governance manual will be a regular agenda item at upcoming Board of Governance meetings.
- The Rodney Kendig memorial was discussed. The Board made different suggestions as to what they wanted to see and were instructed to an email by John Shelton concerning

any ideas they might have for the memorial. A memorial for Frances Yeo was also mentioned and Board members were asked to have some ideas ready for the next meeting as to how they would like to see her honored.

XIII. New Business

- The date and time of the Yeo memorial was given to the Board.
- Mr. Humble gave the Board an update about the Blood for Fines Blood Drive. He spoke about news coverage of the event and the Board was presented with the special edition blood drive library cards patrons who donate blood will be given.

XIV. Open Board Discussion

- Mr. Bryant asked about the latest on the café at the library. Mr. Humble updated the Board on the progress of the contract negotiations with the vendor.
- Mr. Bryant asked about the current state of staffing and hiring. Mr. Humble told the Board about his hiring of the new Children's Librarian and the Library Information Specialist.

XV. Future Meeting Schedule and Location

Next Regular Meeting: Monday, July 25th, 2016, 4:00 p.m. at the Molino Public Library, 6450-A Highway 95A, North Molino, FL 32577.

XVI. Adjournment

Meeting was adjourned by Dr. Temple at 6:57 pm.