

Minutes of the WFPL Board of Governance  
Regular Meeting held Monday, April 25, 2016  
at the Genealogy Library, 5740 N. 9<sup>th</sup> Avenue, Pensacola, FL 32504

Board Members Present:

- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- Frances Yeo, Library Board of Governance Member
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member

Board Members Absent:

- Dr. Rebecca Temple, Library Board of Governance, Chairman

Library Administration Present:

- Todd J. Humble, Library Director
- Jennifer Yannuzzi, Interim Library Manager
- John D. Shelton, Director's Aide

I. Call to Order

Dr. Guttman called the meeting to order at 4:05 p.m.

II. Invocation

Mr. Humble gave the invocation.

III. Pledge of Allegiance

Ms. Yeo led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

The Agenda was approved unanimously.

V. Public Forum

- No comments made.

VI. Friends' Reports

- Dr. Guttman stated he received the Friends of the Southwest Branch report by email.

- The Friends of the West Florida Public Library was not present and not able to present their report.

#### VII. Approval of the minutes for March 28, 2016

- Motion to approve the minutes was made by Ms. Yeo, seconded by Mr. Bryant, and passed unanimously.

#### VIII. Chairman's Report

- Chairman's Report was not presented.

#### IX. Director's Report

- Mr. Humble informed the Board about the sewer lines that were improperly hooked up to the storm wastewater system when the Pensacola Library was built in the 1950s. He also informed them of the gas line that was damaged while crews were attempting to repair the sewage line which shut down the library for about half a day. Both issues have now been fixed. Since the city of Pensacola self-reported the issue, there should be no ramifications for the county or WFPL.
- The Director then reviewed the Expenditure Status Report. WFPL is currently on budget or slightly below budget across the board. Operating expenses are expected to rise during the summer because of the Summer Reading Program.
- Mr. Humble then reviewed the monthly statistics with the Board. A point of concern expressed by Ms. Yeo was the downward trend in young peoples' programs. Mr. Humble explained that he has not been able to fill the Children's and Teen Librarian positions but has two candidates that are expected to accept the positions soon. Mr. Humble then informed the Board that WFPL has joined the Panhandle Library Access Network digital books consortium. Mr. Humble also informed the Board of the early voting statistics.
- Mr. Humble then spoke with the Board about the book vending units and lockers he would like to install in some community centers.
- Ms. Tobin arrived at 4:54 pm.
- Mr. Humble also asked the Board for permission to purchase three vehicles to use for book delivery and outreach. The Board approved the purchase of a single van to be purchased with L.O.S.T. funds. The Board also explored the possibility of installing a book vending machine somewhere in the county, possibly at the sports complex on Nine Mile Road or near the Navy Federal complex.
- Mr. Humble briefed the Board on the FY2016 budget for their approval and his work to increase the wages of library personnel. Jack Brown, the County Administrator, also

informed the Board about the difficulties he is facing in regards to a tighter budget and pay raises across the county. Mr. Bryant made a motion to move forward with the budget presented by Mr. Humble per the Board of Governance's previous recommendation to raise library salaries. The motion was seconded by Ms. Yeo and passed unanimously.

- Mr. Humble requested approval from the Board to replace the aging air conditioning units at the Genealogy and Southwest Branches. The Board approved it.

#### X. Unfinished Business

- The BOG manual update was tabled.
- Mr. Humble updated the Board on the status of E-Rate funding for reduced cost broadband internet access for county community centers. The application is in progress.
- Ms. Yeo made a motion that the Board absences from May 18, 2015 through April 25, 2016 would be excused absences. The motion was seconded by Mr. Bryant and approved unanimously.

#### XI. New Business

- No new business.

#### XII. Open Board Discussion

- No open board discussion.

#### XIII. Future Meeting Schedule and Location

Next Regular Meeting: Monday, May 23rd, 2016, 4:00 pm at the Pensacola Library, 239 North Spring Street, Pensacola, FL 32502.

#### XIV. Adjournment

Meeting was adjourned by Dr. Guttman at 5:47 pm.