

Minutes of the WFPL Board of Governance
Board Meeting Held February 22, 2016
at the Tyron Branch Library, 1200 Langley Ave., Pensacola, FL 32504

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Frances Yeo, Library Board of Governance Member
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member

Board Members Absent:

- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman

Library Administration Present:

- Todd J. Humble, Library Director
- Jennifer Yannuzzi, Interim Library Manager
- John D. Shelton, Director's Aide

I. Call to Order

Mr. Bryant made a motion to start the meeting without the Board officers as both Dr. Guttman and Dr. Temple were absent. Motion was seconded by Ms. Tobin and carried unanimously. Motion was made by Mr. Bryant to name Ms. Yeo as the interim Chair until Dr. Temple arrives. Motion was seconded by Ms. Tobin and passed unanimously. Ms. Yeo called the meeting to order at 4:12 p.m. A quorum was present.

II. Invocation

Mr. Bryant gave the invocation.

III. Pledge of Allegiance

Ms. Tobin led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

Motion made by Ms. Yeo and carried unanimously, adopting the agenda as modified.

V. Approval of Minutes:

Motion made by Ms. Yeo and carried unanimously, adopting the January 25th, 2016 meeting minutes.

VI. Chairman's Report:

Chairman's report was not presented.

VII. Library Report

- Mr. Humble noted several grant opportunities he plans to pursue; E-Rate, Rural Librarian STEM (Science, Technology, Engineering, and Mathematics) Training, LSTA (Library Services Technology Act), and Florida State Library Construction Grants. The Board then discussed the possibility of allowing the Director to apply for non-matching grants up to a certain dollar amount.
- Mr. Humble updated the Board on the previous month's statistics for the WFPL branches.
- Mr. Humble updated the Board on future library site planning utilizing Escambia County GIS (Geographic Information Systems) mapping.
- The Director updated the Board about his outreach work, including a speech he gave at the Perdido Key Rotary Club and another at the Thursday Morning Discussion group, a group of concerned citizens with a focus on the arts. He also met with the Emerald Coast Maker's group.
- Mr. Humble briefed the Board on the status of the security plan for the Pensacola Library. He also discussed his idea to change the flow of the parking lot at the Tryon branch in order to create additional parking spaces. He is also investigating the use of bank teller style drive up windows for both the Tryon and Southwest Branches for book drop off.

VIII. Friends of West Florida Public Library and Southwest Branch Friends Reports

- The Friends of WFPL report was read to the BOG members. The Friends raised \$2,700 through their latest Book Bag sale and are still trying to find a new book sorting location.
- No representative from Friends of the Southwest Public Library was present.

IX. Unfinished Business -

- Mr. Humble recommended a modification of the Patron Code of Conduct to increase the age of required adult supervision to 12 from 8 years of age and to include forbidding the use of e-cigarettes in the library. Motion to amend the policy was made by Mr. Bryant, seconded by Ms. Tobin, and passed unanimously.
- The Director requested the Board approve new pricing points for copies made by the public in the computer lab. The new prices would be ten cents for single-sided black and white, fifteen cents for black and white double-sided prints, fifty cents for color single-sided prints, and seventy-five cents for color double-sided prints. The new pricing also includes charging one dollar per page for faxes. Motion to approve was made by Mr. Bryant, seconded by Ms. Tobin, and passed unanimously.
- Dr. Temple arrived at 5:30 p.m. and Chair of the meeting was turned over to Dr. Temple.
- Mr. Humble asked the Board to hold a Special Budget Meeting at the Pensacola Branch on the 10th of March to discuss the upcoming WFPL county FY 16-17 budget.
- Mr. Bryant updated the Board on the status of the foundation.

- Dr. Temple gave an update on the status of the Board of Governance Policies and Procedures Manual.

X. New Business

- Mr. Humble informed the Board that the Café at the Library received no bids.

XI. Public Forum

- No comments from the public.

XII. Open Board Discussion

- Ms. Yeo asked about the Board reappointment process and how new people can be appointed. Mr. Humble explained the process to the Board.
- Mr. Humble informed the board that the Century Branch did not suffer any damage and all WFPL employees weathered the storm safely.

XIII. Future Meeting Schedule and Location

Special Board Meeting: Thursday, March 10, 2016, 5:00 p.m. at the Pensacola Library, 239 North Spring Street, Pensacola, FL 32502.

Next Regular Meeting: Monday, March 28, 2016, 4:00 p.m. at the Pensacola Library, 239 North Spring Street, Pensacola, FL 32502.

XIV. Adjournment

Meeting was adjourned by Dr. Temple at 6:26 p.m.