

Minutes of the WFPL Board of Governance
Board Meeting held January 25th, 2016
at the Pensacola Library, 239 North Spring St., Pensacola, FL 32502

Board Members Present:

- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- Frances Yeo, Library Board of Governance Member
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member

Board Members Absent:

- Dr. Rebecca Temple, Library Board of Governance, Chairman

Library Administration Present:

- Todd J. Humble, Library Director
- Jennifer Yannuzzi, Interim Library Manager
- John D. Shelton, Director's Aide

I. Call to Order

Ms. Yeo made a motion to start the meeting without the Board officers as both Dr. Guttman and Dr. Temple were absent. Motion was seconded by Mr. Bryant, and carried unanimously. Motion was made by Mr. Bryant to name Ms. Yeo as the interim Chair until Dr. Guttman arrives. Motion was seconded by Ms. Tobin and passed unanimously. Ms. Yeo called the meeting to order at 4:06 p.m. A quorum was present.

II. Invocation

Ms. Tobin gave the invocation.

III. Pledge of Allegiance

Mr. Bryant led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

- Motion made by Mr. Bryant, seconded by Ms. Tobin, and carried unanimously, adopting the agenda as modified.

V. Approval of Minutes:

- Motion made by Mr. Bryant, seconded by Ms. Tobin, and carried unanimously, adopting the December 14, 2015 meeting minutes as amended to fix a minor grammatical error.

VI. Chairman's Report:

Chairman was not present.

VII. Library Report

- Mr. Humble told the Board about two grant opportunities he plans on pursuing, Big Read (support not financial) and Studer School Readiness.
- Mr. Humble updated the Board on where we stand with the E-Rate grant and the plans of the county to upgrade community center computers with more memory and SSD (Solid State Drives). He explained how the content filtering device, which has been ordered, will work.
- (Dr. Guttman arrived at 4:30 pm)
- (Ms. Yeo turned the chairmanship over to Dr. Guttman at 4:54 pm)
- Mr. Humble presented the statistics for the month of December.
- Mr. Humble brought up the possibility of forgiving fines in order to get patrons to return to the library. The Board was open to the idea and Mr. Humble will bring statistics to the next Board meeting showing how much in outstanding fines the Library has.
- Mr. Humble presented the Board with the County Annual Report draft as prepared by the Community and Media Relations Division (CMR formerly titled County PIO). Recommended revisions will be submitted by Mr. Humble to CMR before the final document is prepared.
- Ms. Yeo asked about the current staffing situation with the Library and Mr. Humble explained where the Library stands as far as posting jobs, interviewing, and hiring candidates. The Board indicated their support for raising the salaries of county library staff.
- Mr. Humble spoke to the Board about the current state of the Café at the Library bid. Ms. Tobin stated she wanted to be added to the selection committee.

VIII. Friends of West Florida Public Library and Southwest Branch Friends Reports

- The Friends of WFPL report was read to the BOG members.
- The Southwest Branch Friends report was emailed to the BOG members.

IX. Unfinished Business -

- The Board presented the finalized Director's Evaluation. Ms. Yeo motioned to accept the evaluation, Mr. Bryant seconded it, and it passed unanimously. Members who were present signed it.
- Mr. Humble updated the county-appointed members of the Board on what the remaining process was to apply to be re-appointed.
- Internet use policy update. Mr. Humble will have a new internet policy ready for the next BOG meeting pending the rollout of the new computer use and printing software.

- Dr. Guttman brought up the Board Annual Letter and asked what needed to be done with it. John Shelton was tasked with making two minor corrections and sending it to Dr. Temple. Mr. Bryant submitted a motion to approve the letter as amended, Ms. Yeo seconded the motion, and the motion carried unanimously.

X. New Business

- The Five Year Plan was reviewed for inputs as to what parts of the plan the BOG wanted to implement in FY 2016-17.

XI. Public Forum: None.

XII. Open Board Discussion:

- Dr. Guttman asked about the current status of Florida Public Archeology Network. Mr. Humble informed the Board that their latest display had been taken down and one of our managers was reaching out to them to participate in the Museum on Main Street display.

XIII. Future Meeting Schedule and Location

Next Regular Meeting: Monday, February 22, 2016, 4:00 p.m.
Tryon Branch Library, 1200 Langley Ave., Pensacola, FL 32504.

XIV. Adjournment

- Meeting was adjourned by Dr. Guttman at 6:11 pm.