

**Minutes of the WFPL Board of Governance
Board Meeting Held July 20, 2015**

Genealogy Library
5740 N. 9th Avenue
Pensacola, FL 32504

Present:

- Lynne Tobin, Library Board of Governance Member
- David J. Bryant, Library Board of Governance Member
- Jennifer Yannuzzi, Interim Library Manager

Via Conference Phone:

- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman

Absent:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Frances Yeo, Library Board of Governance Member

I. Call to Order

Ms. Tobin called the meeting to order at 4:04 p.m. A quorum was present.

II. Invocation

Mr. Bryant gave the invocation.

III. Pledge of Allegiance

Mr. Bryant led the pledge of allegiance to the flag of the United States.

IV. Approval of Agenda

Motion made by Mr. Bryant, seconded by Dr. Guttman, and carried unanimously, adopting the agenda as prepared.

V. Approval of Minutes:

- Motion made by Mr. Bryant, seconded by Dr. Guttman and carried unanimously, tabling the approval of the June 29, 2015 minute meeting notes until the next Board of Governance meeting scheduled for August 17, 2015.

VI. Chairman's Report: None

VII. Library Administrator's Report-Good News

- A FPAN display on Fishing History relating to FL's Gulf Coast is now located at the Main Library in the lobby.
- WFPL is participating with UWF Historic Trust with Latin Americans in print. Book discussions start at the end of August and carrying through into October.
- Copies from the North Escambia News of the PSC Youth Gymnastics Team performing at various WFPL locations were distributed. It was reported that the total turnout was over nine hundred (900).
- The Summer Reading Programs continues with over four thousand four hundred (4,400) in attendance and over two thousand (2,000) sign ups.
- Ms. Yannuzzi attended the Committee of the Whole for the BCC/Budget Workshop which included the discussion of the Library's budget. The libraries portion of the Proposed Budget
- Book FY2015/2016 pages 127, 128 and 129 were distributed to the Board. Page 127 contained Operations, Staff Training and Reserves. Pages 128 & 129 contained Facilities Maintenance and Information Systems. Mr. Felix Hotard was also present at the BCC meeting to present the Information Systems portion of the budget.
- Ms. Yannuzzi responded to Mr. Bryant's budget questions in reference to a Communications line item. WFPL's IT Department, Mr. Hotard coordinated closely with Escambia County's IT Department, Mr. Shawn Fletcher for the coming year's budget.
- The library has received feedback from the County Attorney on the issuing of Library cards and at this time WFPL staff should be the only ones to collect and process completed applications. Ms. Yannuzzi will continue to explore options and suggestions.
- The WFPL's new director, Mr. Todd Humble is scheduled to arrive Thursday, July 30, 2015 and should be at next BOG meeting.
- Ms. Yannuzzi announced that the Friends Annual Dinner serving alcohol recommendation is being scheduled for the BCC August 6 agenda.

VIII. Friends of West Florida Public Library

The Friends of West Florida Public Library report was announced by President, Ms. Linda Williams as follows:

- Aug. 1st is the Friends \$5. A bag book sale from nine to five at Main.
- Aug 4th Friends is hosting a breakfast to welcome the new WFPL director, Mr. Todd Humble. Invites will include: WFPL BOG, County Commissioners, the City Council, the Friends Board Members and Library Employees.
- Aug. 29th is The Friend's Annual dinner. It will feature a living performance by Beverly Fatheree on Flannery O'Conner and Her Words. Mr. Humble will present opening remarks at 6:00 p.m. with dinner and show at 7:00 p.m. for \$40.00 per person with catering by and Classic City Catering.

Southwest Branch Friends report was not received.

IX. Unfinished Business: None

X. New Business: None

XI. Public Forum:

- Ms. Linda Williams, President of Friends of West Florida Public Library, Inc. asked about the Cafe' Project and Ms. Yannuzzi called upon Ms. Vicki Woolford who attended the bid opening. There was an apparent low bidder that County Facilities will present to the BCC. The lowest bid received, including both alternates did come within the budget. Ms. Yannuzzi spoke to the food items being served depended on the vendor but was expected to include light fare and coffee. Mr. Bryant expressed the need to expand the Code of Conduct to apply to the new Café. It was agreed that it could be discussed at a later date during policy review with input from the new director.
- Ms. Williams would like to get e-mail reminder notices for the BOG meetings.

XII. Open Board Discussion:

- Mr. Bryant asked about the print manager system and computer lab log in with no employee there and Ms. Yannuzzi said the library is gathering quotes from different vendors and looking at the figures being submitted. Depending on the vendor selected how those will work.
- Mr. Bryant requested statistics collected be reported at the BOG meetings. Ms. Yannuzzi is to move statistic reporting high on the priority list.
- Ms. Tobin will only be able to attend the August 17th via conference call in.

XIII. Future Meeting Schedule and Location

Regular Meeting: Monday, August 17, 2015, 4:00 p.m.
Genealogy Library
5740 N. 9th Avenue
Pensacola, FL 32504

XIV. Adjournment

- Motion was made by Mr. Bryant and carried unanimously to adjourn at 4:40 p.m.