

**Minutes of the WFPL Board of Governance
Annual Board Meeting Held April 20, 2015**

Genealogy Library
5740 N. 9th Avenue
Pensacola, FL 32504

Present:

Dr. Rebecca Temple, Library Board of Governance, Chairman
Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
David J. Bryant, Library Board of Governance Member
Frances Yeo, Library Board of Governance Member

Cynthia Wolfe, M.L.S., Interim Library Administrator

Absent:

Lynne C. Tobin, M.L.I.S, Library Board of Governance Member

I. Call to Order

Dr. Rebecca Temple called the meeting to order at 4:07 p.m.
A quorum was present.

II. Invocation

Dr. Rodney Guttman gave the invocation.

III. Pledge of Allegiance

Ms. Yeo led the pledge of allegiance to the flag of the United States.

IV. Approval of Agenda

Motion made by Ms. Yeo, seconded by Mr. Bryant, and carried unanimously, adopting the agenda as prepared.

V. Approval of Minutes

Motion made by Ms. Yeo, seconded by Mr. Bryant, and carried unanimously, adopting the minutes of the March 23rd, 2015 regular meeting.

Motion made by Mr. Bryant, seconded by Ms. Yeo, and carried unanimously, adopting the minutes as amended of the April 6, 2015 Special Meeting replacing the "pre-interviews" with "1st-Round Interview".

VI. Chairman's Report - None

VII. Library Administrator's Report

Ms. Wolfe, Interim Library Administrator

- There are carry over funds of 2014 allocated money towards books, part-time summer help, and print/money management equipment.
- The online bill payment option is active and operating.

VIII. Friends of the Library Reports

Ms. Linda Williams, President of Friends of WFPL presented the WFPL Friends report.

- A request was made for the Library to submit ideas for utilizing possible Impact 100 grant monies as the Friends will submit a Letter of Intent by the deadline date.
- The Friend's would like to donate approximately \$1000 to the branches to be utilized for small projects specific to their location.
- Dr. Temple and Dr. Guttman recommended that when Mr. Bryant discussed Friends of the Library items (for the record) he always had to be in the role of a BOG member while at the Board desk of a BOG meeting.

Motion made by Ms. Yeo, seconded by Dr. Guttman, and carried with four approving and Mr. Bryant abstaining, that the Friends of the Library be allowed to explore the opportunity to serve wine at their annual meeting on August 29th.

Mr. Bryant abstained from voting.

Mr. Bill Stromquist presented the Friends of the Southwest Branch Library report.

- Appreciation was expressed to Ms. Wolfe for the one on one time spent with the employees and branch manager at the Southwest Branch.

IX. Unfinished Business

The Code of Conduct Policy is still in the final phrasing stages.

X. New Business

WFPL Budget Review

Motion made by Dr. Guttman, seconded by Mr. Bryant, and carried unanimously to present to County Administrator, Jack Brown for comment regarding expenditures of non-emergency funds from Local Option Sales Tax, carryforward/rollover and reserves in excess of fifty thousand dollars come before the BOG. (Reserves, if emergency or under fifty thousand does not have to come before the board; that would be the exception.)

XI. Public Forum - None.

XIII. Open Board Discussion - None.

XIV. Future Meeting Schedule and Location

Next Regular BOG meeting will be held on Monday, May 18, 2015 2:00 p.m. at the Genealogy Library.

XV. Adjournment

Motion was made by Ms. Yeo, seconded by Mr. Bryant, and carried unanimously to adjourn 7:02 p.m.