

Minutes of WFPL Board of Governance Regular Board Meeting
Monday, July 24, 2023 at 4:00 pm,
Southwest Library, 12248 Gulf Beach Highway, Pensacola, FL 32507

Board Members Present:

- Robin Reshard, Library Board of Governance, Chair
- Lori NeSmith, Library Board of Governance, Vice Chair
- Liza Campbell, Library Board of Governance, Member
- Kathleen Crook, Library Board of Governance, Member (absent)
- Kenneth “Blaine” Wall, Library Board of Governance, Member

Administration Present:

- Christal Bell-Rivera, Deputy Director Library Services
- Jessica Grambort, Director’s Aide Library Services

I. Call to Order

- Robin Reshard called the meeting to order at 4:07pm
- Proof of Publication was received
- Quorum is present

II. Pledge of Allegiance

- Kenneth “Blaine” Wall led the Pledge of Allegiance to the Flag of the United States.

III. Public Forum

- No members of the public were present

IV. Approval of Agenda

- Agenda approved as written

V. Approval of Minutes

- Liza Campbell made a motion to approve the June 26, 2023 minutes. Kenneth “Blaine” Wall seconded the motion and it passed unanimously.

VI. Chairman’s Report

- Chairman recognized that the library was well represented at the County’s Summer Youth Ceremony. Library took 10 interns this summer. Three will onboard part time through Blue Arbor as new hires.

- Chairman wanted to remind everyone to stay in the shade and be aware of the heat.

VII. Library Director's Report

- Deputy Director Bell-Rivera spoke about the current state of:
 - 6/6 Branch Manager positions filled, 2/3 Assistant Branch Manager positions filled. Will wait to shift into new locations after Director Humble returns and summer programming is finished
 - Change in State Aid on Revenue Status Report
 - Revenue Report shows an increase in concessions. Pensacola Library Café has locked in contract for 12.5% of sales for two years and 15% the following year until contract expires.
 - Book budget expenditures having trouble with Brodart orders arriving timely. Will try Baker and Taylor in hopes of quicker results. Member Liza Campbell mentioned she had experienced the same issues with Baker and Taylor in the past.
 - Summer reading challenge has exceeded its goal with 66,200 minutes over its 1-million-minute reading goal
 - Feeding the Gulf Coast program has been well attended, serving 2821 meals to date
 - Mobile printing is available in all seven branches. Positive feedback has been received.
 - Brownsville should be going out for bids soon
 - Friends of West Florida Library will hold book sale this coming weekend. Friends also planning a Gala on October 20 at Sanders Beach Community Center
 - September is National Library Card Sign-up Month. Staff taking selfies with library card for social media advertisements.
 - Bellview Library has passed its inspection

VIII. New Business

- Suggested policy changes to change language to 'Florida' after each Escambia County notation on Circulation policy to provide clarification Florida vs. Alabama. Board agreed in the clarification. Motion made by Lori NeSmith. Seconded by Liza Campbell. All in agreement.
- Policy changes questioned if \$50 annual fee for Santa Rosa residents to bi-annual fee of \$25 as patrons have mentioned the high cost of the annual fee. Robin Reshard questioned which branch patron comments were coming from.

Lori NeSmith questioned the statistics on how many non-resident borrowers we have, as well as how long will it take to get the computer program updated with a new charging system and to what cost. Kenneth “Blaine” Wall questioned and confirmed Santa Rosa County Public Library has a similar policy charging \$50 annual fee. Board agreed to table the discussion until next month to acquire additional information.

IX. Open Board Discussion

X. Next Meeting

Monday, August 28, 2023, 4:00 p.m. at the Molino Library, 6450-A-Highway 95A, Molino, FL 32577

XI. Adjournment – Motion made to adjourn by Lori NeSmith. Seconded by Kenneth “Blaine” Wall. Meeting adjourned at 5:08 pm.