

**Minutes of the WFPL Board of Governance**  
**Regular Board Meeting held Monday, July 26, 2021 at 4:00 p.m.,**  
**At the Southwest Library, 12248 Gulf Beach Highway, Pensacola, FL 32507**

Board Members Present:

- Dr. Laura Bryant, Library Board of Governance
- Ms. Grace Buenavista, Library Board of Governance, Vice Chairman
- Ms. Robin Reshard, Library Board of Governance Member

Board Members Absent:

- Ms. Bradley Vinson, Library Board of Governance Chairman
- Vacant (Mayoral appointed Board of Governance Member)

Library Administration Present:

- Todd Humble, Director
- Kim Ball, Division Manager
- Marcia Wieborg, Director's Aide

I. Call to Order

- Ms. Buenavista called the meeting to order at 4:07 p.m.

II. Pledge of Allegiance

- Dr. Bryant, led the Pledge of Allegiance to the Flag of the United States.

III. Approval of Agenda

- The Board approved the Agenda.

IV. Public Forum

- N/A

V. Approval of the Minutes

- Ms. Reshard made a motion to approve the Minutes of the June 28, 2021 Board Meeting, Dr. Bryant seconded the motion, and the Minutes were unanimously approved.

IV. Chairman's Report

- None

#### VI. Director's Report

- Ms. Ball briefed the Board on current summer programs that are still ongoing at the library.
- Ms. Ball briefed the Board that in-person programs began this month.
- Mr. Humble briefed the Board on the construction progress of the Bellview Library.
- Mr. Humble presented the Board with the list of eResources that the library subscribes to and the cost, if any, of the subscription for each.
- Mr. Humble briefed the Board on the state of the 2021-2022 Library Services budget.
- The 2021-2022 Proposed Budget was presented to the Board from the County's website

#### VII. Unfinished Business

- None

#### VIII. New Business

- The Board reviewed the legal-stamped copy of *Your Library Rights and Responsibilities*.
- Dr. Bryant made a motion to approve the updated *Your Library Rights and Responsibilities*, Ms. Reshard seconded the motion, and the *Your Library Rights and Responsibilities* was unanimously approved.
- Dr. Bryant made a motion that *Your Library Rights and Responsibilities* replace the *Code of Conduct*, Ms. Reshard seconded the motion, and the Board unanimously approved the removal of the *Code of Conduct* from the mywfpl.com website.
- The *Circulation Policy* was reviewed and additional changes were needed. The \$1.00 charged for the Computer Guest Pass will be removed from the policy. The changes will be made, forwarded to the legal department, and brought back before the Board in August for review.
- The Internet Policy Use Policy was reviewed online, the Board agreed to remove the \$1.00 charged for the Computer Guest Pass from the policy. The changes will be made, forwarded to the legal department, and brought back before the Board in August for review.

#### VIII. Open Board Discussion

- Mr. Humble passed out the 2021-2022 Perpetual Calendar showing the location of each upcoming meeting.
- Mr. Humble mentioned a *Fines and Fees Schedule* would be prepared, reviewed by legal, and presented to the Board in August.
- Mr. Humble mentioned reviewing our Vision and Mission in September.

- Dr. Bryant mentioned that a student with the Pine Forest High School basketball team uses her Student Library Card to access Escambia County Area Transit (ECAT) to get to and from her free practices free.

#### IX. Future Meeting Schedule and Location

- Next Meeting: August 23, 2021 at 4:00 p.m. at the Molino Library located at 6450 Highway 95A, Molino, FL 32577.

#### X. Adjournment

The Board adjourned the meeting at 6:00 p.m.