

**Minutes of the WFPL Board of Governance**  
**Regular Board Meeting held Monday, August 23, 2021 at 4:00 p.m.,**  
**At the Molino Library, 6450-A Highway 95 A, Molino, FL 32577**

Board Members Present:

- Ms. Bradley Vinson, Library Board of Governance Chairman
- Ms. Grace Buenavista, Library Board of Governance, Vice Chairman
- Ms. Robin Reshard, Library Board of Governance Member

Board Members Absent:

- Dr. Laura Bryant, Library Board of Governance
- Vacant (Mayoral appointed Board of Governance Member)

Library Administration Present:

- Todd Humble, Director
- Marcia Wieborg, Director's Aide

I. Call to Order

- Ms. Vinson called the meeting to order at 4:24 p.m.

II. Pledge of Allegiance

- Ms. Vinson led the Pledge of Allegiance to the Flag of the United States.

III. Approval of Agenda

- The Board approved the Agenda.

IV. Public Forum

- N/A

V. Approval of the Minutes

- Ms. Reshard made a motion to approve the Minutes of the July 26, 2021 Board Meeting, Ms. Buenavista seconded the motion. However, Ms. Vinson stated that she was absent at the July meeting and it was decided that the July Minutes would be presented for approval at the September meeting when Dr. Bryant is present.

#### IV. Chairman's Report

- None

#### VI. Director's Report

- Mr. Humble briefed the Board on the state of the Library Services budget.
- Mr. Humble briefed the Board on the construction progress of the Bellview Library.
- Mr. Humble briefed the Board on the prospective new Brownsville library (Desoto Property). He offered to give the Board a tour of the space.

#### VII. Unfinished Business

- The requested changes to the *Circulation Policy* were reviewed. Ms. Reshard make a motion to approve the updated *Circulation Policy*, Ms. Buenavista seconded the motion, and the *Circulation Policy* was unanimously approved.
- The requested changes to the *Internet Policy* were reviewed. Ms. Reshard make a motion to approve the updated Internet Policy, Ms. Buenavista seconded the motion, and the *Internet Policy* was unanimously approved.

#### VIII. New Business

- The *Collection Development Policy* was reviewed and changes were suggested. The requested changes will be made and brought before the Board at the September Board Meeting for final approval.
- The *Patron Comment of Library Materials* form was reviewed and changes were suggested. The requested changes will be made and brought before the Board at the September Board Meeting for final approval.

#### VIII. Open Board Discussion

- Mr. Humble mentioned that a *Fines and Fees Schedule* would be need to go before the Board of County Commissioners for approval.
- Ms. Buenavista thought it would be a nice gesture to highlight the past Board of Governance Members on the website.
- The Board requested printed statistics and reports for each branch for future meetings.

#### IX. Future Meeting Schedule and Location

- Next Meeting: September 27, 2021 at 4:00 p.m. at the Pensacola Library, 239 North Spring Street, Pensacola, FL 32502.

#### X. Adjournment

The Board adjourned the meeting at 6:23 p.m.