

Minutes of the WFPL Board of Governance
Regular Meeting held Monday, August 28, 2017
at the Pensacola Library, 239 North Spring St., Pensacola, FL 32502

Board Members Present:

- David J. Bryant, Library Board of Governance, Chairman
- Sally Fox, Library Board of Governance, Vice Chairman
- Lynne Tobin, Library Board of Governance Member
- Dr. Rebecca Temple, Library Board of Governance Member
- Dr. Carol B. Tanksley, Library Board of Governance Member

Board Members Absent:

- N/A

Library Administration Present:

- Todd Humble, Director
- Kristine Crane, Library Manager
- John Shelton, Director's Aide

I. Call to Order

Mr. Bryant called the meeting to order at 4:09 p.m.

II. Pledge of Allegiance

Mr. Humble led the Pledge of Allegiance to the Flag of the United States.

III. Approval of Agenda

- A review of the budget and a grant application was added to New Business. A new library card for Library Card Month was added to the Open Board Discussion.
- The Agenda was approved unanimously as amended.

IV. Public Forum

- No members of the public were present.

V. Friends' Reports

- The president of the Friends of West Florida Public Library gave their report to the Board.
- The Southwest Friends provided a report which was distributed to the Board.

VI. Approval of the Minutes for July 24, 2017.

- A motion to approve the minutes was made by Ms. Fox, seconded by Dr. Temple, and passed unanimously.

VII. Chairman's Report

- Chairman stated nothing significant to report.

VIII. BOG Manual

- The Board reviewed and edited Chapter 01 – BOG Bylaws and Interlocal Agreement and Chapter 05 – Effective BOG Meeting and Member Participation. The Board tabled Chapter 07 and will add Chapter 14 to the agenda for the month of September.

VIII. Library Director's Report

- Mr. Humble briefed the Board on the statistics for the month of July.
- Mr. Humble briefed the Board on the preliminary results of the Summer Reading Program.
- Mr. Humble briefed the Board on support he would like the library to provide to the Gulf Coast History Project as part of what Genealogy can provide without incurring extra cost beyond some labor.
- Mr. Humble shared with the Board Library Future Trend cards which were provided at the most recent PLAN conference by the American Library Association.

IX. Unfinished Business

- The Board submitted their evaluation of the Director.

XI. New Business

- A motion to accept the 2017-2018 State Aid to Libraries Grant application and authorize the Chairman to sign it was made by Ms. Tobin, seconded by Ms. Fox, and passed unanimously.
- A motion was made by Dr. Temple to reauthorize the continued partnership with Oneblood.org and allow up to \$50 in fines be forgiven if a patron makes a good-faith effort to donate blood at one of the blood drives held at the library for the next three years. The motion was seconded by Ms. Fox and passed unanimously.
- A motion was made by Ms. Fox to authorize the National Library Card Month proclamation and the Teen Titans card. The motion was seconded by Dr. Temple and passed unanimously.
- Mr. Humble presented to the Board his plans for applying for a \$25,000 grant for libraries that teach coding to youth.

XII. Open Board Discussion

- Mr. Humble briefed the board about the 2017-2018 library IT budget. Ms. Tobin made a motion to pay for RFID gates for Genealogy to be funded from reserves, it was seconded by Ms. Fox, and passed unanimously. Some parts of the IT budget changes were not clear so the Board elected to hold a Budget Review Meeting to further review the budget to be held on September 7, 2017 at 12:00 pm at the Pensacola Library when a detailed backup of the changes will be provided.

XIII. Future Meeting Schedule and Location

Next Special Meeting: Thursday, September 7th, 2017, 12:00 p.m. at the Pensacola Branch Library, 239 North Spring St., Pensacola, FL 32502.

Next Regular Meeting: Monday, September 25th, 2017, 4:00 p.m. at the Pensacola Branch Library, 239 North Spring St., Pensacola, FL 32502.

XIV. Adjournment

Meeting was adjourned by Mr. Bryant at 7:52 pm.