

Minutes of the WFPL Board of Governance  
Regular Meeting held Monday, March 28, 2016  
at the Pensacola Library, 239 North Spring St., Pensacola, FL 32502

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- Frances Yeo, Library Board of Governance Member
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member

Board Members Absent:

- N/A

Library Administration Present:

- Todd J. Humble, Library Director
- Jennifer Yannuzzi, Interim Library Manager
- Vicki Woolford, Customer Service Technician

I. Call to Order

Dr. Temple called the meeting to order at 4:16 p.m.

II. Invocation

Dr. Temple gave the invocation.

III. Pledge of Allegiance

Dr. Guttman led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

Ms. Yeo recommended a grammatical change to the agenda. Dr. Temple added Excused Absences to the agenda. Mr. Bryant made a motion to adopt the agenda as modified, Ms. Yeo seconded it, and the motion carried unanimously.

V. Public Forum

- No comments made.

## VI. Friends' Reports

- Mr. Bryant presented the Friends of the West Florida Public Library report. The Friends must relocate to another property due to the sale of the property they occupied. They are now using Uncle Bob's Storage and are actively looking for a new home.
- The Friends of the Southwest Branch emailed their report to all Board members.

## VII. Approval of the Minutes for February 22, 2016

- Several changes were recommended to the minutes. Motion to approve the minutes as amended was made by Mr. Bryant, seconded by Ms. Yeo, and passed unanimously.

## VIII. Approval of the Minutes for March 10, 2016

- Two minor changes were made to the minutes. Motion to approve the minutes as amended was made by Mr. Bryant, seconded by Mr. Guttman, and passed unanimously.

## IX. Chairman's Report

- Dr. Temple outlined many of the main items she wants to include in the upcoming Board of Governance Handbook and asked the rest of the Board for items they also want included. She suggested the handbook be worked on during meetings until it is complete. The Board agreed and each Board member will be assigned to write various sections of the handbook and share at the Board meetings.

## X. Director's Report

- Mr. Humble spoke to the Board about his plans to convert the libraries to LED lighting, starting with the Pensacola Library. This is expected to reduce operating costs by a minimum of \$2000 per year at the Pensacola Library.
- Mr. Humble informed the Board that the Pensacola Library will not close on Sundays from Memorial Day to Labor Day starting this year. Previously, the library had been closed on these Sundays to accommodate needed increased staffing levels during Summer Reading.
- Mr. Humble informed the Board that the State Library approved the L.O.S.T. county funds as budgeted library expenditures. This allowed West Florida Public Libraries to receive an extra \$10,000 in state aid to libraries this fiscal year.
- Mr. Humble informed the Board that there is still approximately \$160,000 in L.O.S.T. funds set aside for the library.

- Mr. Humble informed the Board about trolley-style buses that the library can acquire for free from the County to replace the current book mobile.
- Mr. Humble presented the monthly library circulation statistics for WFPL.

XI. Thomas G. Turner, Director of Escambia County Human Resources, spoke with the Board about possible issues with increasing library staff to a more competitive pay rate to reduce attrition as well as migrating staff to Escambia County pay scales.

Mr. Bryant made a motion to support the Library Director in presenting a budget to the county that includes a migration of all WFPL employees to the county pay scale and addresses the local market disparity in compensation for Librarians and Senior Librarians. The motion was seconded by Ms. Yeo and was passed unanimously.

Another motion was made by Mr. Bryant that the Director is allowed to reallocate a county part-time Custodian position to a part-time Accounting Technician position. The motion was seconded by Dr. Guttman and the motion passed unanimously.

The Board also confirmed the Director's reallocation of a Computer Technician to Librarian and a Librarian to a Senior Librarian. The motion was made by Mr. Bryant and seconded by Ms. Tobin. The Board then discussed how much the Director should bring to the Board for approval or endorsement. It was agreed that the Board be made aware of staff reallocations and when possible, prior to the reallocation process being requested so the strength of the Board's approval can be included in the request.

Dr. Guttman left the meeting at 6:20 pm.

#### XII. Unfinished Business

- The Director updated the Board on the current and proposed budget.
- Mr. Bryant made a motion to nominate Dr. Temple as the Chair and Dr. Guttman as the Vice-Chair. The motion was seconded by Ms. Yeo. The re-election of Dr. Temple and Dr. Guttman passed unanimously.

#### XIII. New Business

- A motion to table the discussion of excused absences was made by Mr. Bryant, seconded by Ms. Yeo, and passed unanimously.

#### XIV. Open Board Discussion

- Mr. Bryant asked for an update on the Café at the Library. Mr. Humble informed the Board that he wasn't able to meet with Claudia Simmons, the Division Manager of Management & Budget Services, to get the Café reposted but will do so at the earliest possible time.

XV. Future Meeting Schedule and Location

Next Regular Meeting: Monday, April 25th, 2016, 4:00 p.m. at the  
Genealogy Library, 5740 N. 9<sup>th</sup> Avenue, Pensacola, FL 32504.

XVI. Adjournment

Meeting was adjourned by Dr. Temple at 7:26 pm.