

**Minutes of the WFPL Board of Governance  
Annual Board Meeting Held January 26, 2015**

Genealogy Branch Library  
5740 N. 9th Ave.  
Pensacola FL 32504

**Present:**

Dr. Rebecca Temple, Library Board of Governance, Chairman  
Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman  
Dianne Robinson, Library Board of Governance Member  
Lynne C. Tobin, M.L.I.S, Library Board of Governance Member  
Frances Yeo, Library Board of Governance Member

Darlene Howell, M.L.S., Library Administrator  
Cynthia Wolfe, M.L.S., Library Administrator  
Jack Brown, County Administrator

**I. Call to Order**

Dr. Rebecca Temple called the meeting to order at 4:11 p.m.

**II. Invocation**

Lynne C. Tobin gave the invocation.

**III. Pledge of Allegiance**

Frances Yeo led the pledge of allegiance to the flag of the United States.

**IV. Approval of Agenda**

Dr. Guttman moved to adopt the agenda as written.  
Dr. Temple seconded the motion.  
The motion carried unanimously.

**V. Approval of Minutes**

Dr. Guttman moved to approve the minutes of the December 16th, 2014 regular meeting.  
Ms. Tobin seconded the motion.  
The motion carried unanimously.

**VI. Chairman's Report**

Dr. Temple reported. She welcomed Jack Brown to the meeting. Dianne Robinson will not seek another term with the BOG to devote time to pursue other activities. Dr. Guttman will stay on another term. The annual letter is ready to be sent.

## VII. Library Administrator's Report

Darlene Howell reported. Report is attached.

Frances Yeo discussed the Library and the marketing and promotion position recommended in the library's strategic plan. Jack Brown gave approval to fill the Library Specialist position.

Dr. Temple recommended investing in staff training. Frances Yeo agreed. Dr. Guttman mentioned closing the library one day per year for training purposes. Jack Brown said that he would explore options with Ms. Howell.

## VIII. Friends of the Library Report

David Bryant reported. The report is attached.

Dr. Guttman inquired about exploring the option of volunteers collecting personal information with the purpose of giving out library cards. Ms. Yeo asked Ms. Howell to check with other libraries on their procedures. Dr. Temple asked to move this issue to new business on a future date.

Friends of the Southwest Branch submitted a report electronically. The report is attached.

## IX. Unfinished Business

Frances Yeo requested information on the L.O.S.T. funds. Ms. Wolfe reported that there is approximately \$200,000 remaining in current LOST funds. Finance will have final figures.

The board discussed kiosks and the need to have a branch in the 9 Mile Rd. location. Jack Brown explained the costs associated with a bookmobile.

## X. New Business

The revised policy addresses patron concerns over non-resident card privileges. The current policy states that property owners are eligible for resident card privileges that would also extend to family members.

Officer elections

Dianne Robinson nominated Dr. Guttman for Chair.

Frances Yeo seconded the nomination.

Dr. Rodney Guttman declined.

Frances Yeo nominated Dr. Temple.

Dr. Guttman seconded the nomination.

The nomination was carried unanimously.

Dr. Temple called for a vote.

The nomination to elect Dr. Temple for Chair was carried unanimously.

Dr. Temple nominated Dr. Guttman for Vice-Chair.  
Frances Yeo seconded the nomination.  
The nomination was carried unanimously.

Dr. Temple called for a vote.  
The nomination to elect Dr. Guttman for Vice-Chair was carried unanimously.

#### XI. Public Forum

Henry Lewis voiced concerns about the inaccessibility of the new location of the Westside Branch Library which was formerly located on Cervantes Street. Dr. Temple commented that the board is looking into future locations within the county and mobility factors should impact future decisions

#### XIII. Open Board Discussion

There were no open board discussions.

#### XIV. Future Meeting Schedule and Location

The motion that the next BOG meeting will be held at 4:00 p.m. at the Main Library was adopted.

Monday, February 23, 2015 4:00 p.m.  
Main Library  
Meeting room C  
239 North Spring Street  
Pensacola, FL 32502

#### XV. Adjournment

Dr. Guttman motioned to adjourn.  
Frances Yeo seconded the motion.  
The motion carried unanimously.  
The meeting adjourned at 5:46 p.m.