

Minutes of the WFPL Board of Governance
Board Meeting Held June 29, 2015

Genealogy Library
5740 N. 9th Avenue
Pensacola, FL 32504

Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- David J. Bryant, Library Board of Governance Member
- Frances Yeo, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member
- Cynthia Wolfe, M.L.S., Interim Library Administrator
- Jennifer Yannuzzi, Interim Library Manager

Guest:

- Jack Brown, Escambia County Administrator

I. Call to Order

Dr. Temple called the meeting to order at 4:00 p.m. A quorum was present.

II. Invocation

Dr. Guttman gave the invocation.

III. Pledge of Allegiance

Dr. Temple led the pledge of allegiance to the flag of the United States.

IV. Approval of Agenda

Motion made by Mr. Bryant, seconded by Ms. Tobin, and carried unanimously, adopting the agenda as prepared.

V. Approval of Minutes:

- Motion made by Mr. Bryant, seconded by Dr. Guttman and carried unanimously, 4 approved 1 absent adopting the minutes of the May 18, May 28, June 1 and June 24, 2015 meetings.
- Motion by Ms. Yeo to amend the previously adopted May 18 and June 1 Meeting Minutes as corrected, seconded by Mr. Bryant, and carried unanimously.

VI. Chairman's Report

- Future Meetings will include Policy Review from the point at which they were tabled.
- Dr. Temple presented the WFPL at a local Rotary Club meeting with sixty five (65) attendees and fifteen (15) new library cards issued for a twenty three (23%) percent response rate.

VII. Library Administrator's Report-Good News

- Ms. Wolfe distributed a version of a Library Card Signup Promotion Bookmark.
- The Dr. Who program was on Saturday June 25, 2015 and a great success with several people expressing how much fun it was for children and adults.
- The Library has signed up 1,924 children for the Summer Reading Club. Attendance at the 2015 Summer Reading Program has exceeded 3,000 to date.
- A new Library Director has been hired. Mr. Todd Humble's start date is Aug. 4th.
- Mr. Brown stated that Mr. Humble is now available to start July 30th.

VIII. Friends of West Florida Public Library

- The Friends of West Florida Public Library report was distributed at the meeting.
- Southwest Branch Friends report was distributed via email and available in the Board's meeting packet.

IX. Unfinished Business:

X. New Business

Excused Absences:

- Motion made by Ms. Yeo to excuse absences of Mr. Kendig on Aug. 21, 2013, Ms. Yeo on Aug. 21, 2013 and Nov. 17, 2014, Dr. Guttman on Feb. 19, 2014 and April 16, 2015 and Ms. Tobin on April 20, 2015, seconded by Ms. Tobin and carried unanimously.

Calendar:

- Tentative meeting dates for the BOG were discussed with two changes. The December 2015 meeting date has been changed from Monday, December 21 to Monday, December 14th on account of the Holiday, and the January meeting date has been changed from Tuesday January 19 to Monday, January 25.

- The list of Policy Review and corresponding meeting dates tentatively scheduled are:
August 17, 2015 - Circulation and Code of Conduct, Sept. 21, 2015 - Internet Use, Oct. 19, 2015 - Evaluation of Director and Nov. 16, 2015 - Facilities and Meeting Room Use

XI. Public Forum:
None

XII. Open Board Discussion:

- Ms. Yeo requested the Friends of West Florida Public Library host a reception for the new director, Mr. Todd Humble. Mr. Bryant volunteered to relay the message on to the Friends.
- Dr. Guttman inquired about the review of the Statutes and confidentiality restrictions for volunteers signing-up residents for Library Cards. Ms. Wolfe will send the pertinent information to Mr. Brown for review with the attorney.
- Mr. Bryant inquired about the ability to issue prizes to patrons of the WFPLS and will send the information to Mr. Brown. Ms. Wolfe will forward ideas on to the PIO and Ms. Kayla Garrett for fresh ideas (donated prize books, Friends \$500. Walmart gift card donation, etc.).
- Dr. Guttman offered to assist with the return of the FPAN project to the Library. Ms. Wolfe expects that it will return in July.
- Dr. Temple requested a follow up on the memorial for the Former and First Board of Governance President, the Late Mr. Rodney Kendig. Ms. Wolfe has recently met with employees to revive this project. Mr. Brown suggested placement of all past BOG Chairs be displayed.

XIII. Future Meeting Schedule and Location

Regular Meeting: Monday, July 20, 2015, 4:00 p.m.
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XIV. Adjournment

Motion was made by Ms. Yeo and carried unanimously to adjourn at 5:07 p.m.