

Minutes of the WFPL Board of Governance  
Regular Meeting held Monday, November 14th, 2016  
at the Genealogy Branch Library, 5740 N. 9th Ave, Pensacola, FL 32504

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member
- Sally Fox, Library Board of Governance Member

Board Members Absent:

- N/A

Library Administration Present:

- Todd J. Humble, Library Director
- Kristine Crane, Library Manager
- John Shelton, Director's Aide

I. Call to Order

Dr. Guttman called the meeting to order at 4:13 p.m.

II. Invocation

Ms. Fox gave the invocation.

III. Pledge of Allegiance

Mr. Bryant led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

The agenda was accepted.

V. Public Forum

- No comments made.

VI. Friends' Reports

- Mike Lane, the new President of the Friends of the West Florida Library, reported on a music presentation sponsored by the Friends. He also spoke of the continued efforts to establish a permanent home for the Friends. Dr. Guttman asked how the Board could

help the Friends succeed. A discussion followed with many ideas suggested including membership drives and speaker series’.

- No report was received from the Friends of the Southwest Branch.

#### VII. Approval of the Minutes for October 24, 2016.

- A motion to approve the minutes was made by Ms. Fox, seconded by Mr. Bryant, and passed unanimously.

#### VIII. Director’s report

- Mr. Humble updated the Board concerning librarians being moved to the county pay grades.
- Mr. Humble updated the Board on the status of the current library budget and the approved budget for the coming year. He also spoke about the need to utilize the reserves the library has in excess of the required 10% of the annual budget.
- Mr. Humble informed the Board about the Strengths, Weaknesses, Opportunities, and Threats document he prepared for the library system at the direction of the County Manager, Jack Brown. Dr. Guttman stated he wanted it revisited at the next meeting.
- Mr. Humble went over the statistics for the entire 2016 Fiscal Year.

#### IX. Unfinished Business

- Mr. Humble gave a brief rundown of current grants being applied for.

#### X. New Business

- Mr. Humble and the Board compared and discussed the 2016 to 2017 Annual Plan of Service. Dr. Guttman stated he would like for the Annual Plan of Service to have specific objectives and matching activities for each goal. Mr. Bryant asked that the Annual Plan of Service be on the agenda quarterly so they can discuss, together, if goals are on target.

#### XI. Open Board Discussion

- There was no open board discussion.

#### XII. Future Meeting Schedule and Location

Next Regular Meeting: Monday, December 12th, 2016, 4:00 p.m. at the Pensacola Library, 239 N. Spring St., Pensacola, FL 32502.

### XIII. Adjournment

Meeting was adjourned by Dr. Temple at 7:25 pm.