

Minutes of the WFPL Board of Governance  
Regular Meeting held Monday, October 24, 2016  
at the Century Branch Library, 7991 North Century Blvd., Century, FL 32535

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- David J. Bryant, Library Board of Governance Member
- Lynne Tobin, Library Board of Governance Member
- Sally Fox, Library Board of Governance Member

Board Members Absent:

- N/A

Library Administration Present:

- Todd J. Humble, Library Director
- Kristine Crane, Library Manager
- John Shelton, Director's Aide

I. Call to Order

Dr. Temple called the meeting to order at 4:13 p.m.

II. Invocation

Mr. Humble gave the invocation.

III. Pledge of Allegiance

Dr. Temple led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

The agenda was accepted.

V. Public Forum

- No comments made.

VI. Friends' Reports

- Mr. Bryant reported on the Friends of the West Florida Public Library purchase of their new building. He also spoke of the Friends' Altered Book competition.

- The Friends of the Southwest Branch emailed their report to all Board members.

VII. Approval of the Minutes for July 25, 2016.

- A motion to approve the minutes was made by Dr. Guttman, seconded by Ms. Tobin, and passed unanimously.

VIII. Approval of the Minutes for August 22, 2016.

- A motion to approve the minutes was made by Ms. Tobin, seconded by Mr. Bryant, and passed unanimously.

IX. Approval of the Minutes for September 26 2016.

- A motion to approve the minutes was made by Dr. Guttman, seconded by Ms. Tobin, and passed unanimously.

X. Chairman's Report

- The board members reviewed chapters 2, 4, and 6 of the Board of Governance Manual.

XI. Director's report

- Mr. Humble updated the Board concerning the adopted 2016/2017 library budget. It had still not been posted by the county. He also updated the board concerning the paygrade raises for the librarians and reclassification for the IT manager. The IT manager reclassification was not approved, but the pay grade increases for the librarians were.
- Kristine Crane, the new Library Manager, introduced herself to the Board.
- Mr. Humble spoke about his experiences at the State Library Director's Meeting. He informed the board concerning the new way the state would be collecting statistics.

XII. Unfinished Business

- Mr. Humble informed the Board of his intention to submit a non-matching technology grant with the Panhandle Library Access Network. The Board approved him proceeding.
- Mr. Humble presented the final designs for the Kendig and Yeo memorial plaques. The Board voted unanimously to approve the designs of the plaques.
- Mr. Humble informed the Board of some areas of library policy that conflicts with laws and recent court challenges. The Board directed him to seek advice from the county attorney.

- The Director presented the new possible design for a library system logo. The Board liked the new design.

#### XIII. Open Board Discussion

- Dr. Guttman expresses the desire to ensure the Board looks at the strategic plan for the library system at the next meeting.
- Dr. Temple stated she wanted the writing of the annual letter to the appointing bodies on the agenda for November.
- Dr. Guttman asked about the status of the library system's portion of the Local Option Sales Tax. Mr. Humble stated he is in the process of getting quotes for vending units and lockers to go in community centers and RFID sorting at Tryon and Southwest branches.
- The Board spoke about possibly inviting the District 1 County Commissioner to attend the January Board of Governance meeting to talk about how to expand library services in District 1.
- Dr. Temple asked whether there had been any changes to the Westside Branch low patron utilization since the last time the Board discussed it. The Director informed them about his efforts to streamline the collection.

#### XIV. Future Meeting Schedule and Location

Next Regular Meeting: Monday, November 14th, 2016, 4:00 p.m. at the Genealogy Branch Library, 5740 N. 9<sup>th</sup> Ave, Pensacola, FL 32504.

#### XV. Adjournment

Meeting was adjourned by Dr. Temple at 6:22 pm.