

Draft Minutes of the WFPL Board of Governance
Regular Meeting held Monday, May 23, 2016
at the Pensacola Library, 239 North Spring St., Pensacola, FL 32502

Board Members Present:

- Dr. Rebecca Temple, Library Board of Governance, Chairman
- Dr. Rodney Guttman, Library Board of Governance, Vice-Chairman
- Frances Yeo, Library Board of Governance Member
- David J. Bryant, Library Board of Governance Member

Board Members Absent:

- Lynne Tobin, Library Board of Governance Member

Library Administration Present:

- Todd J. Humble, Library Director
- Jennifer Yannuzzi, Interim Library Manager
- John Shelton, Director's Aide

I. Call to Order

Dr. Temple called the meeting to order at 4:02 p.m.

II. Invocation

Dr. Guttman gave the invocation.

III. Pledge of Allegiance

Mr. Bryant led the Pledge of Allegiance to the Flag of the United States.

IV. Approval of Agenda

Mr. Bryant made a motion to adopt the agenda as modified, Dr. Guttman seconded it, and the motion carried unanimously.

V. Public Forum

- No comments made.

VI. Friends' Reports

- The Friends of the Southwest Branch did not present their report to the Board.
- The Friends of the West Florida Public Library presented their report to the Board.

VII. Approval of the Minutes for April 25, 2016

- Motion to approve the minutes was made by Dr. Guttman, seconded by Ms. Yeo, and passed unanimously.

IX. Chairman's Report

- Dr. Temple distributed parts of the Board Manual to the members of the Board for them to update. She also distributed examples of other Board of Governance guides to help the Board members write their portions.

X. Director's Report

- Mr. Humble spoke to the Board about the WFPL budget. He showed them how he was presenting to the county the differences in pay rates for librarians in the Florida panhandle and nearby in Alabama in an effort to raise the pay of WFPL staff.
- Mr. Humble updated the Board on WFPL capital projects. He has received approval from the city of Pensacola to re-stripe the Tryon Branch parking lot to change it to one-way traffic and create 16 new parking spaces.
- Mr. Humble updated the Board about grants he is applying for. The E-Rate federal grant is in process and WFPL is currently working on solutions for the required filtering software. At the direction of the County Administrator, Mr. Humble is applying for a construction grant that could get up to \$500,000 towards a library construction project that would cost \$1,000,000 or more.
- Mr. Humble informed the Board about the Summer Reading Club starting in early June. He spoke of the program requirements and the prizes offered for different reading achievements.
- Mr. Humble also informed the Board about the new HP Sprout computers and the upcoming June 8th visit by the HP Sprout trailer to demonstrate to the public what Sprouts are capable of.
- Mr. Humble then updated the Board about the state of the public bidding process for the proposed café at the Pensacola Library.
- Dr. Guttman asked about the Dial a Story service and ideas about how to promote it. John Shelton informed the Board about how the service is utilized and its usage by the public.
- Mr. Humble also updated the Board about the current state of his efforts to obtain drop off and pick up lockers and bi-fuel cargo vans.

XII. Unfinished Business

- No unfinished business

XIII. New Business

- Mr. Humble and the Board changed the date for the next Board of Governance meeting to the 20th of June, 4 p.m., at the Genealogy Branch Library.
- Mr. Humble informed the Board that he is now asking staff to now enforce the new WFPL Meeting Room Policy requiring a library card to reserve a room.
- John Shelton requested approval from the Board to enact an incentive for the upcoming blood drives being hosted by WFPL. He proposed the idea of forgiving up to \$50 in fines (would not apply to lost or damaged items) for donating blood or making an effort to do so if turned away by Oneblood.org. Ms. Yeo made a motion that the Board approve blood donations for fines up to \$50 at blood drives, which will be transferable, at all the branches for the next year and for this to be brought before the Board of Commissioners for their approval, seconded by Mr. Bryant, and approved unanimously.

XIV. Open Board Discussion

- There was no open discussion.

XV. Future Meeting Schedule and Location

Next Regular Meeting: Monday, June 20th, 2016, 4:00 p.m. at the Genealogy Library, 5740 N. 9th Avenue, Pensacola, FL 32504.

XVI. Adjournment

Meeting was adjourned by Dr. Temple at 6:17 pm.